

WINDOW CARE GUIDE

CLEANING DOUBLE-HUNG WINDOWS



Step 1
Unlock the window and raise the bottom sash about 3 inches.



Step 2
Simultaneously slide both tilt latches toward the center of the window.



Step 3
While holding the latches in, gently pull the top sash toward you, swinging it down until it rests on the bottom of the sill.



Step 4
To tilt in top sash, lower it about 3 inches and follow the same steps as above. You can now reach the exterior of the windows for easy cleaning.



Step 5
To return sashes to their operating position, swing the sash back up and push the top gently until the tilt latches snap back into place.



Step 6
Push the top sash back up to the top of the window frame and the bottom sash to the bottom, then lock the window.

Note: If window does not close tight at the center, check to be sure locks are in the unlocked position.

For more information on removing double-hung window sashes, please visit the [Champion Windows & Home Exteriors YouTube channel](#).

REMOVING SCREENS FROM A DOUBLE-HUNG WINDOW



Step 1
Open the window so both sashes are in the tilt-in position. Raise the screen a few inches so you can grasp the top and bottom.



Step 2
Push the screen to the side containing the screen spring, compressing the spring and allowing the screen to be removed.



Step 3
To re-install the screen, reinsert the spring side of the screen into the side channel and compress to insert into the opposite side channel.

If you have ColorBond® windows with FlexScreens, gently press the palm of your hand in the center of the screen to flex both sides, then squeeze both sides inward and remove.

Note: Do not lean against screens, they do not act as safety barriers.

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CLEANING SLIDER WINDOWS



Step 1

To access the exterior of your slider windows, unlock and slide open one side of the window. Lift the sash into the upper track until the bottom of the sash clears the lower track.



Step 2

Pull the lower end of the sash toward you to remove. You can now clean both sides of the sash.



Step 3

To re-install the sash, position top of window in upper track, and then swing bottom of window into the proper track.

For a video tutorial on removing slider window sashes, please visit the [Champion Windows & Home Exteriors YouTube channel](#).

CLEANING CASEMENT WINDOWS



Step 1

Unlock and remove the screen.



Step 2

Unlock the window and turn the crank to open the window sash. Now both sides of the glass are accessible.



Step 3

Clean both sides of the window glass. Crank window closed when finished. Lock the window and replace the screen.

NOTES ON CLEANING WINDOW GLASS AND VINYL



Window Glass

Use a lint-free cloth along with Champion Glass Cleaner (or other quality window cleaning product). Avoid using abrasive cleaners or sharp objects on windows.



Window Vinyl

Occasionally cleaning the surface of your window vinyl will retain its beauty for the life of your windows. Use a cream wax cleaner or polish and avoid using any abrasive cleaners or materials. For stubborn spots, a non-abrasive cleaner is best.